



## CHAIRPERSON

The Tanzanian Canadian Association (TCA) is seeking qualified candidates to serve as Chairperson of the Board. The Chairperson provides leadership, ensures effective governance, and represents the Association in advancing its mission and serving the Tanzanian community in Canada.

### QUALIFICATIONS / SKILLS

- Minimum of one (1) year as a TCA member in good standing prior to election
- Strong knowledge of governance, leadership, and community-based organizations
- Excellent verbal and written communication skills
- Ability to think strategically and guide long-term planning.
- Leadership, team building, and stakeholder engagement skills
- Knowledge of the Tanzanian Canadian community and TCA's mission and structure

### TERM

The Chairperson is elected to serve a four (4) year term from the date of election.

### REQUIREMENTS

- Be a member in good standing (fees paid, compliant with Constitution, no disciplinary actions, updated contact information)
- Provide overall leadership to the Board and Executive Committee
- Ensure compliance with TCA Constitution, Bylaws, and applicable legal requirements.
- Demonstrate ability to lead planning and execution of strategic and operational goals.
- Commit time and effort to effectively fulfill responsibilities.
- Maintain strong relationships with members, partners, sponsors, and the community.

### MAJOR DUTIES

- Serve as the official spokesperson and representative of the Association.
- Chair Board meetings and General Membership meetings (including AGM)
- Lead and support the Board of Directors and Executive Committee
- In collaboration with the Board, set policies and strategic direction.
- Oversee financial performance and organizational sustainability.
- Support fundraising initiatives and community engagement efforts.
- Ensure compliance with legal, regulatory, and reporting obligations.
- Appoint committees or advisory groups as needed.
- Monitor organizational performance and ensure alignment with TCA's mission.

### APPLICATION DEADLINE

For your name to be considered for leadership nomination, all application materials must be submitted by May 17, 2026, to [tca.gta.ontario@gmail.com](mailto:tca.gta.ontario@gmail.com). Your application should include:

- Cover letter outlining your statement of interest.
- Résumé or CV demonstrating relevant experience, and
- Two references (including name, phone number, and email address).

### IMPORTANT NOTE FOR APPLICANTS

Applicants are strongly encouraged to review the full [TCA Constitution](#) for detailed roles, governance structure, and expectations.

## MWENYEKITI

Chama cha Watanzania wa Kanada (TCA) kinatafuta mwanachama anayefaa kushika nafasi ya Mwenyekiti wa Bodi. Mwenyekiti ndiye kiongozi mkuu wa chama. Anaongoza shughuli za chama, anahakikisha chama kinaendeshwa vizuri, na anakilisha chama katika kutimiza malengo yake na kuhudumia jamii ya Watanzania nchini Kanada.

### SIFA

- Awe mwanachama wa TCA kwa angalau mwaka mmoja kabla ya uchaguzi na awe katika hali nzuri
- Awe na uelewa mzuri wa uongozi na uendeshaji wa mashirika ya kijamii
- Awe na uwezo mzuri wa kuzungumza na kuandika
- Awe na uwezo wa kupanga na kuelekeza mipango ya muda mrefu ya chama
- Awe na ujuzi wa uongozi, kujenga timu, na kushirikiana na wadau
- Awe anajua vizuri jamii ya Watanzania wa Kanada na malengo ya TCA

### MUDA WA UONGOZI

Nafasi hii ni ya miaka minne (4) kuanzia tarehe ya kuchaguliwa.

### VICEZO

- Awe mwanachama aliye hai (ada imelipwa, anafuata Katiba, hana matatizo ya kinidhamu, na taarifa zake zimesasishwa)
- Kutoa uongozi wa jumla kwa Bodi na Kamati Tendaji
- Kuhakikisha shughuli za chama zinafuata Katiba ya TCA, kanuni, na sheria
- Kuongoza mipango na utekelezaji wa malengo ya chama
- Awe tayari kutoa muda na juhudi kutekeleza majukumu yake
- Kudumisha mahusiano mazuri na wanachama, washirika, wafadhili, na jamii

### MAJUKUMU MAUU

- Kuwa msemaji mkuu na mwakilishi rasmi wa chama
- Kuongoza mikutano ya Bodi na mikutano ya wanachama (ikiwemo Mkutano Mkuu wa Mwaka – AGM)
- Kuongoza na kusaidia Bodi na Kamati Tendaji
- Kushirikiana na Bodi kupanga mwelekeo na sera za chama
- Kusimamia matumizi ya fedha na uendelevu wa chama
- Kusaidia juhudi za kuchangisha fedha na kushirikisha jamii
- Kuhakikisha chama kinafuata sheria na kutoa taarifa zinazohitajika
- Kuteua kamati au washauri pale inapohitajika
- Kufuatilia utendaji wa chama na kuhakikisha unalingana na malengo ya TCA

### MWISHO WA KUTUMA MAOMBI

Maombi yote yawasilishwe kabla au ifikapo tarehe **17 Mei 2026** kwa barua pepe [tca.gta.ontario@gmail.com](mailto:tca.gta.ontario@gmail.com). Maombi yajumuishe:

- Barua fupi ya nia yako
- CV au wasifu unaoonyesha uzoefu wako
- Wadhamini wawili (2), (Jina, numba ya simu, na barua pepe)

### TAARIFA MUHIMU

Waombaji wanashauriwa kusoma [Katiba ya TCA](#) ili kuelewa vizuri majukumu na uongozi wa chama.