VICE-CHAIRPERSON

The Tanzanian Canadian Association (TCA) is seeking qualified candidates to serve as Vice-Chairperson of the Board. The Vice-Chairperson supports the Chairperson in providing leadership and ensures continuity in governance and strategic direction.

QUALIFICATIONS / SKILLS

- Minimum of one (1) year as a TCA member prior to election
- Must be a member in good standing.
- Excellent verbal and written communication skills
- Strong leadership, collaboration, and organizational skills
- Ability to think strategically and support long-term planning.
- Knowledge of TCA's mission, structure, and community focus

TERM

The Vice-Chairperson is elected to serve a four (4) year term from the date of election.

REQUIREMENTS

- Be a member in good standing (fees paid, compliance with Constitution, no disciplinary actions, updated contact information)
- Support the Chairperson in leadership and governance responsibilities.
- Demonstrate ability to contribute to strategic planning and execution.
- Work collaboratively with the Board and Executive Committee
- Commit time and effort to effectively fulfill responsibilities.

MAJOR DUTIES

- Support the Chairperson in all duties and responsibilities.
- Assume the duties of the Chairperson in their absence.
- Assist in developing and implementing the organization's strategic plan.
- Collaborate with the Chairperson and Board to oversee organizational activities.
- Contribute to effective governance and decision-making processes.
- Support relationship-building with members, partners, and stakeholders.

APPLICATION DEADLINE

For your name to be considered for leadership nomination, all application materials must be submitted by May 17, 2026, to **tca.gta.ontario@gmail.com.** Your application should include:

- Cover letter outlining your statement of interest.
- Résumé or CV demonstrating relevant experience, and
- Two references (including name, phone number, and email address).

IMPORTANT NOTE FOR APPLICANTS

Applicants are strongly encouraged to review the full **TCA Constitution** for detailed roles, governance structure, and expectations.

MAKAMU MWENYEKITI

Chama cha Watanzania wa Kanada (TCA) kinatafuta mwanachama anayefaa kushika nafasi ya Makamu Mwenyekiti wa Bodi. Makamu Mwenyekiti husaidia Mwenyekiti katika uongozi wa chama na kuhakikisha kazi na mipango ya chama inaendelea vizuri.

SIFA

- Awe mwanachama wa TCA kwa angalau mwaka mmoja kabla ya uchaguzi
- Awe mwanachama hai (ada imelipwa, hana matatizo ya kinidhamu)
- Awe na uwezo mzuri wa kuwasiliana kwa kuongea na kwa maandishi
- Awe na uwezo wa kuongoza, kushirikiana na kupanga kazi
- Awe na uwezo wa kufikiri mipango ya muda mrefu ya chama
- Awe anajua malengo, muundo, na kazi za TCA katika jamii

MUDA WA UONGOZI

Nafasi hii ni ya miaka minne (4) kuanzia tarehe ya kuchaguliwa.

VIGEZO

- Awe mwanachama aliye katika hali nzuri (ada imelipwa, anafuata Katiba, taarifa zake zimesasishwa)
- Kumsaidia Mwenyekiti katika majukumu ya uongozi na uendeshaji wa chama
- Kuchangia katika kupanga na kutekeleza mipango ya chama
- Kufanya kazi kwa ushirikiano na Bodi na Kamati Tendaji
- Awe tayari kutoa muda na juhudi kutekeleza majukumu

MAJUKUMU MAKUU

- Kumsaidia Mwenyekiti katika kazi na majukumu yote
- Kuchukua majukumu ya Mwenyekiti pale anapokosekana
- Kushiriki katika kupanga na kutekeleza mipango ya chama
- Kushirikiana na Mwenyekiti na Bodi kusimamia shughuli za chama
- Kuchangia maamuzi na uongozi mzuri wa chama
- Kusaidia kujenga mahusiano mazuri na wanachama na wadau wengine

MWISHO WA KUTUMA MAOMBI

Maombi yote yawasilishwe kabla au ifikapo tarehe **17 Mei 2026** kwa barua pepe **tca.gta.ontario@gmail.com.** Maombi yajumuishe:

- Barua fupi ya nia yako
- CV au wasifu unaoonyesha uzoefu wako
- Wadhamini wawili (2), (Jina, numba ya simu, na barua pepe)

TAARIFA MUHIMU

Waombaji wanashauriwa kusoma **Katiba ya TCA** ili kuelewa vizuri majukumu na uongozi wa chama